

# Study Skills

University Academic Success Programs

Student Success Center

Tutoring.asu.edu



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## Tips to keep you on top of your college game!

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### ✓ Time Management:

- **Create** a class schedule where you can visually see your daily and weekly classes
- **Buy** a planner that has a weekly & monthly view!
  - **Monthly** view is great for marking down test dates and important assignments
  - **Weekly** view is also great to coordinate your daily/weekly assignments, (discussion posts, responses, reading requirements, etc...)
  - **Cross off** when you have completed this task, and move on to your next task
- **Stay Consistent** you'll thank yourself later when the semester is coming to an end

### ✓ Study Skills:

- **First**, choose the most challenging class to start with
- **Create** a study guide, (flash cards, one provided by the professor, notes, group studying, etc...)
- **Give yourself time to study!!!** (Don't wait last minute to study; you may not be as successful in the end result as you hoped)
- **Attend** office hours and work with your professor(s); they are there to help you!
- **Utilize the tutoring center on campus**

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